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Subject : Change in Paternity leave policy

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Please refer to Clause 5.5.11.6 of HR Policy: Special leave for Paternity purpose.

Sub clause (i) of this clause has been modified to read as follows:

i) All TIB employees other than the temporary/short-term ones, shall for the reasons of full time care of the new born child and/or wife, be eligible for special leave of 07 **calendar** days with pay. Such leave shall be taken in a stretch beginning within a week of the birth of the baby.

The change will be in force with immediate effect. The other parts and text of the clause will remain unchanged.

Thanks, Ranjan

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